

Welcome to the KKFO at Sluseholmen School



"A KKFO is a place after school where you don't always have to do what the adults say." Albert 0B



"A KKFO is a place where you can play all day." Maali 1A



"A KKFO is a place where you play when your parents don't have time for it." Mille 1B



"A KKFO is a place with many children. We are nice and should be good friends." Rayansh 0B



"A KKFO is a place with workshops where you can choose for yourself." Johan 1B



NOTE: This folder is Google translated:
please ask us if anything sounds strange
or doesn't make sense :-)

Københavns Kommunes Fritidsordning ved Sluseholmen Skole

Ved Stigbordene 26, 2450 København SV

Københavns Kommunes Fritidsordning ved Sluseholmen Skole

Børne- og Ungdomsforvaltningen
Område Sydhavn/indre Valby

Ved Stigbordene 26

2450 København SV

Sluseholmenskole@kk.dk

<https://sluseholmen.aula.dk/>



KKFO Telephone: 24795019 (Primary telephone contact in May and June)

School office: 82565050

KKFO manager: Stefan Strøm Oskarsson: d63b@kk.dk, tel.: 24972167

Head of school: Rene Bang Henriksen : gj7s@kk.dk.

Opening hours at KKFO

"Majbarns period" until June 27
Monday to Thursday 6:15-17:00.
Friday: 6:15–16:00

School holidays and school holidays:
Monday to Thursday: 7:00-17:00.
Friday: 7:00 to 16:00

After the summer holidays, Regular
KKFO

Mornings open for school: 6:15 - 8:00

Afternoons: Monday to Thursday: 13:00-17:00, Friday 13:00-16:00



Groups and class formation

When your child starts as a "May child", we have previously divided the children into three groups.

The children's groups can be compared to the "living room" in kindergarten, and have the very practical function that your child is assigned to two primary pedagogues, a gathering group, a dining group and a walking group. The groups are formed based on the information we have received from the various kindergartens.

It is important that you remember that these groups are not necessarily the children's future kindergarten class. We do the actual class formation at the end of June, so that the children know their class before they go on summer vacation. You will receive more information about the class formation process at the parent meeting about the start of school on June 24.

We will do many activities daily across the three children's groups. And when we reach the summer vacation, the goal is that all "May children" know each other very well and have formed friendships across the three groups.



Closed days, School holidays and Summer holiday care at the neighboring school

KKFO is closed on all public holidays including June 5th, Constitution Day

KKFO has 7 closing days in 2025

3 days up to Easter (has been completed)

May 30th, Friday after Ascension Day

December 29th, 30th, 31st (the days between Christmas and New Year).

School holidays: KKFO offers care on these. Care is dependent on you registering your child for care via the ongoing registrations in AULA's "come/go app". This also applies to the summer holiday period (weeks 27 to 32).

NOTE: in **weeks 28, 29 and 30, care will take place at the School in Sydhavnen.** All weeks there will be staff present from Sluseholmen School's KKFO, but the majority of our permanent staff will be on holiday during these weeks.

Contact pedagogues and daily communication.

This year, 7 staff members are assigned to the “May-children” who will follow your children closely during the start-up period. When the kindergarten classes start in August, 4 of the pedagogues will become the children’s future class-pedagogue. They will follow your child’s class throughout their schooling period, up to and including the 3rd grade. In addition, there is a team of employees who will have a number of workshop hours with your children during the start-up period. The children will also meet their future kindergarten teacher during the period.

Remember: When something is new, there are many things to deal with. You will recognize a lot from the kindergarten structures, but there is also a lot that we do differently in the school world. One of the school’s core values is curiosity: We do not hold back, and we expect you, the parents, to do the same.

We have the next many years together, and this collaboration starts from day one. The more we all invest in this collaboration, the better we can ensure that all children get off to a good start. We would love to be in dialogue with you right from the start, but remember that when handing over the children we focus on making them feel welcome and well received, so it is better to make an appointment with the teachers where we all have time to talk about what is on our minds.



AULA and information

AULA is our primary source when it comes to practical information from school and KKFO, and already in the "May period you will receive weekly letters and other important information on this platform.

It is important that the family card information is filled out electronically in AULA before your child starts. We need access to the most essential information about your child, such as any allergies, your phone numbers and various permissions. Don't hold back if AULA is teasing. You are always welcome to contact the school office in the living room, where our School Secretary is ready to help.

Also read the school's communication policy on our website. We want an AULA that is not used as a SO-ME platform, and that the important conversations still take place in a meeting between people. Whether you are a parent, staff or child.

Dear children and parents

Welcome to Sluseholmen School and as a “May child” at the KKFO. This year we welcome 75 children who will start with us as “May children”. An early start that will ensure a safe and good transition from kindergarten to school.

Starting a new place requires a lot of energy from your children. Think of it like starting a new job. You may find that your children are tired and fed up with all the new impressions. Some children may “forget” what they were really good at in kindergarten and may need more help than before. It is quite natural that children take a short break in their development when there are big changes in their lives. We are ready to take very good care of all our new children and spend the time needed to get to know them and you, so that everyone can be happy with each other, with the KKFO and with the school.



We would recommend that you parents prioritize a run-in for the first few days - possibly with short days. You know your child best and in collaboration with us we will make a plan for the introduction to the KKFO. In the period leading up to the summer holidays we have what we call the “May children’s day” (9 am to 1 pm). Even though your children have not officially started school yet, we have very good experience that this framework gives the children the security they need to get started with a new everyday life. An everyday life that will be very similar to the one they will encounter in kindergarten. The structure helps the children to experience that here in their new place, there are things and routines that they will very quickly master and feel safe with. “May children’s day” will be full of play, activities and experiences, and you as a child will be introduced to regular routines such as “gathering”, “10 am meal”, “recess” and new and familiar games/activities that you will now do together with all your new friends. At 1 pm today’s “May children’s school day” ends, and we help the children transition into regular KKFO time. Here, games and activities are more guided by the goal of leisure pedagogy to practice being able to choose activities and play on and off, and as needed with guidance from us adults. We are very much looking forward to our upcoming collaboration.

Best regards
All of us at KKFO

What does a day as a “May child” at KKFO look like?

6:15: KKFO is open in the morning for all elementary school children at the school.

7:00: May room on the 3rd floor opens for your children. (All May team personnel have arrived at 8 am)

9:00: General assembly. All children gather in their groups and are presented with the day's program. and we talk about which adult-led games, activities and workshops there are today.

9:40: We gather for a 10-minute meal. Remember to pack this in a separate package so that the children can easily see which food is a 10-minute meal and which is lunch.

10:15: Recess. We hold staggered recess so that the “May children” have the entire playground to themselves.

10:45: Games, activities and workshops continue...

11:45: Lunch: We eat lunch in the children's groups. In the period leading up to the start of school in August, it is NOT possible to register for the Food School, as the children have not officially started school yet. Children must therefore bring their own packed lunch and drinking bottle. The school does NOT have refrigerators for these.

12:15: Recess. We will again have a staggered recess, so that the “May children” have the playground to themselves.

12:45: Assembly and transition to KKFO. Rounding off the May children's day and the children are introduced to what is happening at KKFO that day, as well as which adults are at KKFO in the afternoon.

13:00: All children have the day off from school. The “May children” rooms will function as their “bases”, and activities in these rooms are especially aimed at our youngest children. But the children are now welcome to play across year groups and ages - and choose the activities in the house themselves. There will still be adults from the “May team” in the house. If you as a “May child” need to retreat for a while, we have reserved one of our “May rooms” for this purpose. Here you can read, relax and play without being disturbed by our many other children.

14:00: The “Free time café” opens. Afternoon snacks are served continuously in our KKFO kitchen. Here the children can fill up their depots with fruit and rye bread.

16:00: Our KKFO activities continue, but on a lower level. Please note that the May room closes here, as the staff from the “May team” also have the day off here.

17:00: The KKFO closes today. (Fridays at 16:00)

Who is KKFOen in Slus

As of May 1, 240 children aged 5 to 10 are enrolled at KKFOen and 98% of the children in grades 0 to 3 also attend KKFOen. We currently have 18 employees, of which 12 are pedagogues, 4 assistants and 2 student pedagogues. At KKFOen, we uphold the school's three fundamental values: Community, Curiosity and Immersion and have a large selection of activities, workshops and space for play every day.



Our pedagogy is based on a curious and appreciative approach with a resource-oriented view of children. This means that we look at what the individual child or groups of children need. We do not find fault, but help to establish opportunities and strategies that aim to help the individual child or group's development, whether of one nature or another.

"Children always do the best they can," but it is us adults who are ready to help and take responsibility if that is not enough.

The practical

Clothing: Make sure your child's wardrobe contains a set of change of clothes and rainwear. Our KKFO is a "sock/shoe area" for the children. It is a good idea to have a small bag hanging with their name on it for extra clothes.



Food and drink: If your child is a hungry soul or has long days, make sure that the "10's food" is big enough to last the whole day. We always serve extra rye bread for the very hungry children at the KKFO.

"The Conductor": In the KKFO kitchen in the afternoon we have a staff member we call the Conductor. The conductor's job is to have a big overview of all the day's activities, and even though our check-in and check-out is done electronically via AULA's "come go" app, we have an agreement that we will go home again without even saying goodbye in our kitchen.

Fieldtrips: We plan to get out of the house a lot and have set aside Wednesdays for this. On trip days we go out in all kinds of weather! So remember to dress appropriately and bring a small backpack. The child must be able to carry a packed lunch, a water bottle and possibly a change of clothes in the backpack. You will be notified of trips through weekly letters in the AULA.